

## ***Altarnun Parish Council    "RO AN HAL"***

Draft Minutes of the remote meeting of **Altarnun Parish Council (APC)** held by Zoom, Wednesday 5<sup>th</sup> May 2021 which commenced at 7.30pm. Cllr Dowler welcomed all in attendance.

**APC members present** Cllr Dowler (Chair), Cllr Marsh, Cllr Branch, Cllr Coles, Cllr Green, Cllr P Smith (joined in progress), Cllr W Smith (joined in progress) & Cllr Bloomfield. **Also present:** Mr R Turner - parish clerk.

No members of the public attended.

**58/21 Apologies for absence:** Cllr Jasper, Cllr Hoskin Cllr Kendall & Cornwall Cllr Parsons

**59/21 Members Declaration of Interest and requests for dispensations.**

Cllr W Smith declared a non registerable interest in planning applications PA21/02868 & PA21/03650 and agreed to be severed from the meeting when these were being discussed under agenda item 64/21.

**60/21 Invitation for members of the public/ward councillor to address the meeting:** None.

**61/21 To approve the minutes of the APC meeting held on 7<sup>th</sup> April 2021.**

It was proposed by Cllr Branch seconded by Cllr Green, then **resolved** that the minutes of the APC meeting held on 7<sup>th</sup> April 2021 were correctly recorded and that they be signed by the Chair.

**62/21 Matters arising from APC minutes of 7<sup>th</sup> April 2021 and not included in this agenda.**

There were no matters arising.

**63/21 Finance Matters.**

***RFO report:***

-Year end finance check and 2020/21 Internal audit completed with no issues or concerns reported. Financial Regs 2.3 observed.

-Final 2020/21 finance spreadsheet circulated to all members. Financial Regs 2.2 observed.

-Reserves – General Fund at year end 2020/21 stated at £20k, therefore recommend virement of funds as reserves required and to be agreed at a future meeting.

-Advice funds received 15.4.2021- £2446.50 Community Infrastructure Levy re PA19/02323, funds to be reserved.

***Accounts payable. The clerk/RFO advised the following as being due:***

**Accounts Payable:**

-Viking Signs £37.29 (VAT £6.21) cemetery & toilet block signage. Chq 1159

-Mrs L Coles £160 Internal audit. Chq 1160

-AAV Services £35 grass cut Bolventor. Chq 1161

-Community First Trading Ltd £359.95 council insurance 2021/22. Chq 1162

-Smart Brothers £543.60 Apr maintenance & toilet block gravel. Chq 1163

Cllr Marsh proposed to raise payment for all, Cllr Dowler seconded, it was **resolved** to pay these accounts.

**Cllr P Smith & Cllr W Smith joined the meeting.**

**64/21 To resolve to approve APC Annual Governance Statement 2020/21**

Cllr Marsh proposed to approve the statement, Cllr Green seconded, **and it was resolved to approve the statement.** Cllr Dowler & the clerk signed the statement.

## **65/21 To resolve to approve APC Annual Accounting Statement 2020/21**

Cllr Coles proposed to approve the statement, Cllr P Smith seconded, and **it was resolved to approve the statement**. Cllr Dowler signed the statement, which had been pre signed and dated by the Clerk/RFO 27.4.2021.

## **66/21 To advise Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return 2020/2021, commencement and ending dates, if 64/21 & 65/21 are approved.**

The clerk advised that the commencement date will be 14.6.2021 & ending 23.7.2021. The unaudited AGAR will be published in due course.

## **67/21 Planning Applications:** A consultee comment was approved for five applications:

**-Ref PA21/02351 Proposal** Conversion of former Barn to dwelling and associated works. **Location** Trekenick House Road from Junction North of Hurden to Junction NE of Penhallow Manor Hotel Altarnun Launceston **Applicant** Mr S Walker & Ms C Templeton.

After discussion, clarifying the planning documents and applicants intentions, Cllr Coles proposed & Cllr Branch seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**.

*Altarnun Parish Council supports the development which appears to be attractive and assumes will tidy the site.*

**-Ref PA21/03118 Proposal** Outline application for the erection of 2 'drive thru' fast food and drink premises **Location** Land East of Moor End Altarnun Launceston Cornwall **Applicant** Mr I Scott

After discussion, clarifying the planning documents and applicants intentions, Cllr Dowler proposed & Cllr Bloomfield seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**.

*Altarnun Parish Council welcomes a further transport assessment completed in August 2020 and notes it findings regarding highway capacity and safety. It is assumed that the scheme will give rise to much needed local job creation, also welcomed, to support our rural economy.*

**Cllr W Smith was severed from the meeting.**

**-Ref PA21/02868 Proposal** Agricultural building to cover existing outside yard area **Location** 1 South Carne Road from Junction North East of Tresmeake To Trekenick Altarnun **Applicant** Mr A Gillbard

After discussion, clarifying the planning documents and applicants intentions, Cllr P Smith proposed & Cllr Dowler seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**.

*Altarnun Parish Council supports the development, recognising that it may minimise run off and pollution as a result of rainwater.*

**Cllr W Smith re-joined the meeting.**

**-Ref PA21/03442 Proposal** Proposed alterations and improvements to dwelling including installation of solar panels and air source heat pump, window replacement and installation of slate cladding. **Location** 6 Fairfield Park Altarnun Launceston Cornwall **Applicant** Peter Allen

After discussion, clarifying the planning documents and applicants intentions, Cllr Marsh proposed & Cllr Green seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**.

*Altarnun Parish Council supports these improvements noting the use of sustainable and cleaner energy.*

**Cllr W Smith was severed from the meeting.**

**-Ref PA21/03650 Proposal** Reserved matters in respect of PA20/09222 dated 18.12.2020 (Outline application with some matters reserved for the construction of a dwelling) **Location** Land West of Twin Trea Trewint Altarnun Launceston **Applicant** Mr Smith

After discussion, clarifying the planning documents and applicants intentions, Cllr Marsh proposed & Cllr Bloomfield seconded to approve the following consultee comment to Cornwall Council Planning & Sustainable Development Office, which was unanimously **resolved**.

*Altarnun Parish Council supports the development in principle but is disappointed to note that there is no mention of sustainable energy installations.*

**Cllr W Smith re-joined the meeting.**

**68/21 Planning Decisions:** The following decisions from the planning authority were reported:

APPROVED PA20/11348 **Applicant:** Simon Gillbard **Location:** Tor View Farm

APPROVED PA21/01148 **Applicant:** S Medicott **Location:** Penpont Brewery

APPROVED PA21/01920 **Applicant:** Mr & Mrs Hallett **Location:** Tincotts, Altarnun

*For further details about any planning decision, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>*

**69/21 Planning – Pre-Applications** (For information only) None were advised.

**70/21 Riverside Public Conveniences**

It was reported that the Building Regulation Certificate of Completion was received and dated 15.4.2021.

The toilets will now be opened as soon as possible.

**71/21 Code of Conduct**

The clerk advised that there will be a new councillors Code of Conduct to be adopted as single code by all councils in Cornwall. Further details and document will follow from Cornwall Association of Local Councils.

The clerk reminded councillors of some responsibilities & obligations linking to the current code.

**72/21 Highways – The clerk reported:**

-Bolventor - Proposed no waiting restrictions proceeding per original plan without amendment

-Bolventor – Referral to Cornwall Council highways after member of the public noting concern of cars losing control/leaving the road at bend east of Jamaica Inn at junction of west bound A30 exit slip.

-Plusha – Scott Mann putting forward APC proposals to Highways England per minute no.52/21

-Road outside Altarnun Primary School-Referral to Community Speed Watch via Ward Councillor &

Cornwall Council Community Link Officer after member of public noting speed issues endangering students at busy times.

**Cllr P Smith reported:**

-Higher Treween-Potholes in need of remediation.

**73/21 Correspondence (For information only)**

-Cornwall Council Elections 2021

-NALC, CALC & Cornwall Council – various briefings.

**74/21 Advise date of the Annual Council Meeting as 19th May 2021 to be preceded by the Annual Parish Meeting.**